[Date]

To Whom this may concern,

Every year [unit and #] of [chartered organization] organizes a Popcorn fundraiser to allow Scouts to earn their own way in the Scouting program. Our annual popcorn fundraiser is a means for Scouts to be able to reach out to the community and promote the Scouting program, as well as seek support for their activities. This sale enables Scouts to develop communication and sales techniques and provides the youth an opportunity to develop the confidence necessary to become a community leader. The funds raised allow Scouts to afford camping experiences, uniforms, training and leadership courses, and activities to benefit their development.

In 2018, Scouts from [unit and #] raised over $[your 2018 commissions] to support their programs, which has allowed them opportunities that they otherwise would not have been able to partake in. Much of this support is raised through storefront sales and is largely due in part to many of our local community venders that allow our Scouts an opportunity to sell the promise of Scouting to the community.

We would like to ask for your support in helping our Scouts fundraise by selling popcorn in front of [business, school, church, etc. name] on [specific requested dates and times or timeframe]. Our guide to safe Scouting rules indicates that we must have two-deep leadership during Scouting events and activities. We would like to request the allowance of two Scouts and two leaders during specified time frames so that they may sell together.

Please let us know if you approve for our Scouts to fundraise in front of your business locations. I would be happy to organize our Scouts and leaders for the specific dates and times that you would be willing to allow them to sell so that no further organization or attention is required on your behalf.

The strength of our Scouting program is reflective of the investment of time, talent and treasure from our local Scouting community. Thank you for being a special part of our Scouting family.

Please keep this letter for tax purposes our EIN number is [your tax number]. If you have any questions regarding our Popcorn sales please feel free to contact [kernel name], at [email]. Thank you for supporting Scouts!

Yours in Scouting,

[name]

[unit] – [chartered organization]

[phone]

[email]